

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input checked="" type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Megan Chamberlain	Telephone number: 0113 378 7860	
Subject²:	Report to Extend the Yorkshire Highway Alliance Supply of Winter Road Surface Treatments & Sundries to 2025		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>This report seeks approval from the Chief Officer (Highways & Transportation) to extend the Yorkshire Highway Alliance Supply of Winter Road Surface Treatments & Sundries contract for a further 12 months to 2025. This is the first of two available extensions.</p> <p>The incumbent contractors have been given the opportunity to revise their costs for the services offered; this is in line with the Consumer Price Index which equates to a maximum increase of 4%.</p> <p>If approved, the extension will start from 1st April 2024 for a 12-month period with the incumbent contractors; Compass Minerals, ICL UK, Safecote and Winter Service Solutions.</p> <p>This extension will allow us to keep using the compliant contractors we procured at the first time of tendering under the same terms and conditions. Retendering is not expected to bring any further savings and would incur costs associated with a new tender process.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p style="margin-left: 40px;">a) This report sought approval from the Chief Officer (Highways & Transportation) to extend the Yorkshire Highway Alliance Supply of</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

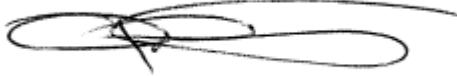
	<p>Winter Road Surface Treatments & Sundries contract for a further 12 months to 2025. This is in accordance with Contract Procedure Rule 21.</p> <p>b) The incumbent contractors have been given the opportunity to revise their costs for the services offered; this is in line with the Consumer Price Index which equates to a maximum increase of 4%.</p> <p>c) The estimated spend on the contract is £100,000.00 per year.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <ol style="list-style-type: none"> 1 The extension of this Contract is an efficient use of Council resources and is judged to be value for money in comparison to preparing quotes for each individual work order. 2 The extension will allow us to keep using the compliant contractors we procured at the first time of tendering on the same terms and conditions. Retendering is unlikely to result in any additional savings.
Affected wards:	City wide
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Ward Councillors</p> <p>Chief Digital and Information Officer⁵</p> <p>Chief Asset Management and Regeneration Officer⁶</p> <p>Others</p>
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁷	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval		
	Signature	Date	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ¹⁰		
	Oliver Priestley, Head of Engineering & Infrastructure		
	Signature	Date	
		19 th March 2024	

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.